

VOLUNTEER ACKNOWLEDGEMENT AND PLEDGE

I, _____ (print name), recognize that the Navy League of the United States National Headquarters (“NLUS”) places trust and confidence in me as a volunteer NLUS leader to work for the betterment of NLUS and its members, partners and employees, and sea services, as well as their families. I hereby acknowledge, and pledge to comply with, the following:

1. I have received a statement of NLUS’s core goals and mission included in its Operations Manual. I understand those goals and that mission, and the important role that volunteer leaders play in helping NLUS accomplish its mission and serve its members. I will fully abide by NLUS policies and procedures, including its Code of Ethics, Code of Conduct and Conflict of Interest Policy, and NLUS policies that relate to the use of its computer systems and the safeguarding of sensitive or confidential information belonging to or concerning NLUS, or its members, employees and strategic partners.

2. I understand that volunteers play an important role in maintaining a positive work environment; building staff morale; and preventing organizational disputes with, and claims by, employees. NLUS is committed to full compliance with all applicable workplace employment laws, including, without limitation, laws prohibiting unlawful discrimination and harassment in the workplace, as well as laws that ensure that employees are fully and properly compensated. I agree not to act in ways that could cause NLUS to violate workplace employment laws, or in way that could reasonably be perceived as discriminatory, harassing or unfair to NLUS employees. I also agree to use my best efforts to participate in workplace employment training and education sessions that NLUS may provide for volunteer leaders.

3. I understand that I may have access to sensitive, confidential and/or proprietary information of NLUS such as member lists, non-public information about members, financial information, business and marketing plans, and other sensitive or non-public information. I may also have access to certain employee information. I understand that this information may only be used for purposes authorized by NLUS. If my role as a volunteer leader ends for any reason, I will not use, copy or distribute any confidential, sensitive or proprietary information of NLUS that I may have received or learned during my association with NLUS.

4. I understand that, unless I am an officer with specific authorities under the NLUS Bylaws, I am not authorized to enter into contracts on behalf of NLUS or otherwise bind NLUS.

If I have any questions regarding the nature and extent of my duties and responsibilities as a volunteer leader, I understand that I may contact the National President for guidance and assistance.

Date: _____

Signature of Volunteer

Volunteer’s Council

Volunteer’s Region