



NAVY LEAGUE OF THE UNITED STATES

Citizens in Support of Sea Services

All About Member Rosters

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Member Rosters

- Rosters are located on the website, after signing into the member portal
- First, you must request access to view rosters from HQ. Council officers can request access by emailing membership@navyleague.org
- Once you fill out the Security Directives and WISP, we will give you access to view rosters



Member Rosters

- Rosters include member contact information and membership history
- Region leadership can also see rosters for their At-Large members
- Clear your cache to ensure you're seeing the most recent information



New and Renewing Members

- Not only do you have access to view current rosters, you can also view new members who have joined within the last quarter and members who are up for renewal in 30, 60, and 90 days.
- The same member information that you see in rosters will show for the new and renewing members

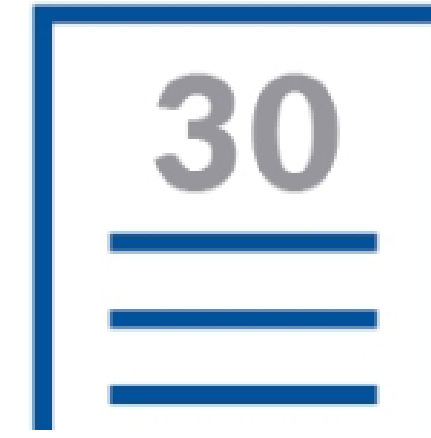




Council Roster Lists

Get a list of all your council's members.

ACCESS ROSTER



30-Day Expiring Members

See whose memberships are ending in one month.

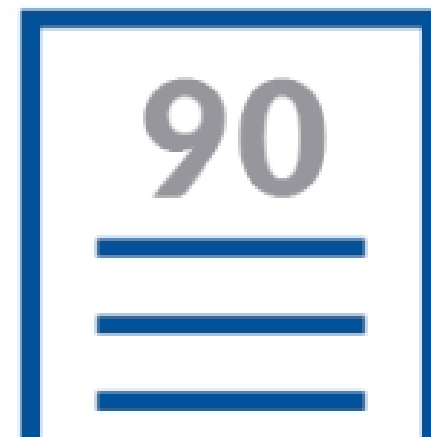
ACCESS ROSTER



60-Day Expiring Members

See whose memberships are ending in two months.

ACCESS ROSTER



90-Day Expiring Members

See whose memberships are ending in two months.



New and Rejoined Members

Those individuals with a join date within the current quarter.



Renewal Process

Understand how members are reminded to renew.

Once you've logged into the website, this is the screen that appears.

Note that you can see the regular rosters, renewing, and new members here.



For regular rosters, you have a few options to filter members. If you simply want a list of active members, you can leave the default Status as Active.

Council Roster Lists

We've made some changes recently that we hope will make the rosters easier to download. Please review the following tips to help you with your search.

- This report continues to only display the first 500 members of your council. Use the selection options to divide the list into smaller chunks.
- If members have elected to make their personal information (all or some) private, that information will not appear here.
- For the membership expiration, you must enter the exact date requested as: MM/DD/YYYY, for example 04/30/2019. All memberships expire on the last day of the month.
- All results are sorted alphabetically.

Questions and requests can be directed to our membership department at membership@navyleague.org or (800) 356-5760.

COUNCIL ROSTER LISTS

Karen Maddox

Council:

Status:

Membership Expiration (mm/dd/yyyy):

Membership Join Date (mm/dd/yyyy):

Member Type:

Last Name:

If your council has over 500 members, you will need to request a roster from HQ. Our website doesn't allow downloads over 500 records.



Here is an example of a roster.

Note that you can Export to Excel from this screen. This will export to a .csv file. I recommend then saving it as a .xls file.

Member Type:

Last Name:

EXPORT TO EXCEL **PRINT ACTIVE MEMBERS** **SEARCH**

Last name index: **ALL** A B C D E F G H I J K L M N O P Q R S T U V W X Y Z 0-9

Results: (1 - 50) of 204

1 2 3 4 5 Next

Title	First Name	Middle Name	Last Name	Suffix 1	ID	Standing	Type	Join Date	Expire Date	Address	City	State	ZIP/Postal Code	Preferred Email	Cell	Home Phone	Org Name
Mr.	Hugh	Grant			2866869	Active	Life Member (75+)	4/1/1995			Random Lake	WI	53075-1668				
Mr.	Gary	R.			10084919	Active	Regular Member 2 Year	5/3/2001	8/31/2020		Edgewater	MD	21037-3235			(410) 798-7661	
Mr.	Roger				10175342	Active	Regular Member 1 Year	3/31/2015	3/31/2021		Annapolis	MD	21401-2506				
Ms.	Sue				10158115	Active	Corporate Gold Life Member	10/22/2010			Linthicum	MD	21090-2906			(617) 987-2400	
Mr.	Emilio				10178529	Active	Regular Member 5 Year	3/17/2016	3/31/2023		Bowie	MD	20720-3545			(301) 464-4115	
VADM	John	A.			10069434	Active	Life Member	7/6/2000			Chestertown	MD	21620-1244				
Mr.	Phil				10135622	Active	Regular Member 2 Year	11/7/2006	7/31/2020		Hanover	MD	21076-1553			(443) 459-3707	(443) 459-3707
Mr.	Jay				1761301	Active	Life Member	5/1/1994			Greenbelt	MD	20770-1441			(301) 918-5121	



Real-time roster walk-through



Questions?





Thank You!

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